

DD/S 65-5462

DD / S R E G I S T R Y

FILE
16 NOV 1965

Personnel 3

MEMORANDUM FOR: Director of Personnel

Attached is a copy of a letter, dated 8 November 1965, from Mr. J. Edward Day, President, National Civil Service League, to Admiral Raborn. Mr. Day is inviting the Director to submit nominees for the twelfth annual Career Service Awards of the National Civil Service League. Nominations are to be submitted on or before 20 December 1965.

This letter was routed to you, through the DD/S, but we have been advised by telephone from the office of the Executive Director-Comptroller that his office has the action in this case. Accordingly, the attached papers are now for your information only. Will you please verify this with Mr.

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Executive Officer to the
Deputy Director for Support

Attachment

Letter dtd 8 Nov 65 to DCI fr J. Edward Day,
National Civil Service League, inviting sub-
mission of nominees for Career Service
Awards, w/encl Announcement

EO-DD/S:VRT/ms (16 Nov 65)

Distribution:

- Orig - Adse, w/Att (DD/S 65-5386)
- 1 - DD/S Chrono
- 1 - DD/S Subject, w/T Att ✓

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12 November 1965
Mr. []

I took the attached off your desk to add this
note:

Joyce received a phone call from []
[] O/Ex. Dir.-Compt., who advised that
their Office now has the action - Personnel does not.

[] has been advised. Do you want to send

this down for OP's info?
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UNCLASSIFIED		CONFIDENTIAL		SECRET	
CENTRAL INTELLIGENCE AGENCY OFFICIAL ROUTING SLIP					
TO	NAME AND ADDRESS		DATE	INITIALS	
1	DD/S				
2	Director of Personnel				
3					
4					
5					
6					
ACTION		DIRECT REPLY		PREPARE REPLY	
APPROVAL		DISPATCH		RECOMMENDATION	
COMMENT		FILE		RETURN	
CONCURRENCE		INFORMATION		SIGNATURE	
<p>Remarks:</p> <p>2 - For action and preparation of a reply for DCI signature.</p> <p>SUSPENSE: 15 December</p>					
FOLD HERE TO RETURN TO SENDER					
FROM: NAME, ADDRESS AND PHONE NO.				DATE	
O/Executive Director/				10 Nov 65	
UNCLASSIFIED		CONFIDENTIAL		SECRET	

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nonpartisan nonprofit
citizens' organization
founded in 1881
to promote efficiency
and quality
in government
management



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National Civil Service League

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Executive Director
JEAN J. COUTURIER

November 8, 1965

Admiral W. S. Raborn
Director, Central Intelligence Agency
Washington, D. C. 20505

Dear Admiral Raborn:

It is my pleasure to invite your submission of nominees for the
twelfth annual Career Service Awards of the National Civil Ser-
vice League.

The enclosed announcement, copies of which are being supplied to
your personnel office, describes the program and outlines proce-
dures for your submitting up to three candidates. We would appre-
ciate submission of your nomination materials by December 20, 1965,
or sooner, if possible.

The stature of this program to recognize significant achievements
of career employees grows each year. This is due not only to the
quality of the Awardees, but also to the support given the event
by the President and participating officials. The enclosed book-
let dedicated to last year's winners indicates some of this sup-
port and illustrates the color, prestige, and positive publicity
attendant upon the program.

Thanks for giving this invitation your personal attention. The
League is pleased and proud to make this contribution to public
recognition of quality in government service and we appreciate
your help in making the program a success.

Sincerely,

J. Edward Day
J. Edward Day